



## **Saint Luke's Foundation Site Visit Guidelines – REVISED\***

Saint Luke's Foundation requests site visits for proposals we determine are a potential fit with our program strategies. The purpose of the site visit is to gather additional information that helps us determine how a request advances our program strategy, gain a broader appreciation of community/organizational needs and contribute to the Foundation's ongoing learning on how to best collaborate with community partners to make significant impact.

We intend to have an open dialogue and exchange of ideas. We encourage you to invite to the site visit the Executive Director, Board members, and any program staff from your organization. In lieu of an agenda or formal presentation, please prepare only a list of site visit attendees. Your Senior Program Officer will begin the site visit by highlighting the key components of your proposal that piqued the Foundation's interest. We will then use our time together to discuss:

- \* How your work advances the Foundation's Healthy People, A Strong Neighborhood or Resilient Families strategy
- \* The environment in which you operate—funding, policy, collaborations, people you serve
- \* How you engage the people you serve in the design, implementation and evaluation of your work
- \* The specific impact your organization makes as a result of your work
- \* The particular challenges facing your organization; what keeps you up at night?